



**NEW JERSEY
POLICE TRAINING
COMMISSION**

**Certification Pursuant to
N.J.S.A. 52:17B-71d**

**2025
LICENSE RENEWAL
APPLICATION
Form A**

OFFICER CERTIFICATION

DIRECTIONS FOR OFFICER CERTIFICATION

PLEASE READ THESE DIRECTIONS CAREFULLY:

Complete all required fields using a legible font and type entries **only**.

Pursuant to N.J.S.A. 52:17B-71d, N.J.A.C. 13:1-11.5, and N.J.A.C. 13:1-14.1, please complete the questions in the below certification. This certification is required for law enforcement license renewal. This certification must be completed by you and submitted through your employing law enforcement unit to the Police Training Commission beginning March 1st, all renewal applications **MUST** be received by **NOVEMBER 1st**. Any license renewal application that contains false, untrue, or misleading statements may be denied pursuant to N.J.A.C.13:1-12.1(e)(2).

For Question #1, please provide your full *legal* name and date of birth. No nicknames or aliases will be accepted in lieu of your full legal name. If you have ever had a legal name change, please provide both your current legal name and your previous legal name. Failure to provide your full legal name will result in rejection of your application.

For Questions #9-22, please provide the complaint number, complaint warrant or summons number, the date of the offense, the name and degree of the charge(s), and the disposition(s) below. If you received a conditional discharge, a conditional dismissal, or Pre-Trial Intervention, you must note this in these boxes. You must include the date(s) you received a conditional discharge, a conditional dismissal, or Pre-Trial Intervention. If the charge was expunged, you must note whether or not you were found guilty of the offense prior to the expungement. All corresponding criminal histories, judgment(s) of conviction(s), acquittal(s), dismissal order(s), expungement order(s), must be maintained in accordance with N.J.A.C. 13:1-11.2 and available for the Commission inspection upon request.

For Question #20-22 please list the acts alleged, the date, the disposition, the venue, and whether or not the Court ordered weapons forfeiture.



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1) Candidate's Full Legal Name (Last, MI, First) and date of birth:

1a) Other legal names or aliases Candidate is known by:

2) Employing Law Enforcement Unit

3) PTC ID Number

4) Employing Law Enforcement Unit Address

5) Job Title/ Rank

6) Has your law enforcement license been placed on any status other than active since the last renewal period?

- Yes ☐
- No ☐

If "Yes", please explain below:



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7) Have you completed all of your mandatory training and continuing education required by Attorney General Guidelines and Directives or law for calendar year 2023 and 2024?

- Yes ☐
- No ☐

If "No", please explain below:

8) Have you used your social media account(s) to exhibit any public expression of lawlessness or bias, as defined in N.J.A.C. 13:1-1.1?

- Yes ☐
- No ☐

If "Yes", please explain below:



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9) **Have you ever been charged with or convicted of a crime in the State of New Jersey?** *If “yes”, please provide the complaint summons or warrant number, the date of the offense, the name and degree of the charge(s), and the disposition(s) below.*

- Yes ☐
- No ☐

If “Yes”, please explain below:



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10) Have you been charged with or convicted of a disorderly persons offense in the State of New Jersey? *If "yes", please provide the complaint summons or warrant number, the date of the offense, the name and degree of the charge(s), and the disposition(s) below.*

- Yes ☐
- No ☐

If "Yes", please explain below:



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11) Have you ever been charged with or convicted of a crime in any other jurisdiction? *If "yes", please provide the complaint summons or warrant number, the date of the offense, the name and degree of the charge(s), and the disposition(s) below.*

- Yes ☐
- No ☐

If "Yes", please explain below:



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12) Have you been charged with or convicted of a disorderly person's offense, violation, or misdemeanor offense in any other jurisdiction? *If "yes", please provide the complaint summons or warrant number, the date of the offense, the name and degree of the charge(s), and the disposition(s) below.*

- Yes ☐
- No ☐

If "Yes", please explain below:



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13) Have you ever been charged with any other offense under either New Jersey law or the laws of any other jurisdiction? If "yes", please provide the complaint summons or warrant number, the date of the offense, the charge(s), and the disposition(s) below.

- Yes ☐
- No ☐

If "Yes", please explain below:



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14) Have you ever been convicted of any other offense under either New Jersey law or the laws of any other jurisdiction? If "yes", please provide the complaint summons or warrant number, the date of the offense, the charge(s), and the disposition(s) below.

- Yes ☐
- No ☐

If "Yes", please explain below:



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15) Have you ever been charged with operating a motor vehicle under the influence of drugs or alcohol or refusal to submit to drug or alcohol testing during a motor vehicle stop, where testing was required by law in New Jersey or any jurisdiction? If "yes", please provide the complaint summons or warrant number, the date of the offense, the charge(s), and the disposition(s) below.

- Yes ☐
- No ☐

If "Yes", please explain below:

16) Have you been convicted of operating a motor vehicle under the influence of drugs or alcohol or refusal to submit to drug or alcohol testing during a motor vehicle stop? This includes convictions in both New Jersey and other jurisdictions. If "yes", please provide the complaint summons or warrant number, the date of the offense, the charge(s), and the disposition(s) below.

- Yes ☐
- No ☐

If "Yes", please explain below:



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17) Have you ever been charged with Reckless Driving in New Jersey or any other Jurisdiction?

If "yes", please provide the complaint summons or warrant number, date of the offense, the charge(s), and the disposition(s) below.

- Yes ☐
- No ☐

If "Yes", please explain below:

18) Have you ever been found guilty of Reckless Driving in New Jersey or any other Jurisdiction? If "yes", please provide the complaint summons or warrant number, the date of the offense, the charge(s), and the disposition(s) below.

- Yes ☐
- No ☐

If "Yes", please explain below:



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19) Have you been convicted of an act of domestic violence pursuant to the Prevention of Domestic Violence Act, P.L. 1991, c.261 (C.2C:25-17 et seq.), or an act of domestic violence under the laws of any other jurisdiction? If "yes", please provide the complaint summons or warrant number, the date of the offense, the charge(s), and the disposition(s) below.

- Yes ☐
- No ☐

If "Yes", please explain below:

20) Has a temporary domestic violence restraining order, final domestic violence restraining order, temporary protective order, final protective order, temporary extreme risk protective order, final extreme risk protective order, been issued against the applicant pursuant to the Prevention of Domestic Violence Act (N.J.S.A. 2C:25-17 to N.J.S.A. 2C:25-35), the Sexual Assault Survivor Protection Act of 2015 (N.J.S.A. 2C:14-13 to N.J.S.A. 2C:14-21), or the Extreme Risk Protective Order Act of 2018 (N.J.S.A. 2C:58-20 to N.J.S.A. 2C:58-32)? If "yes", please provide the date of the offense, the docket number, the alleged acts of domestic violence, and the disposition(s) below.

- Yes ☐
- No ☐

If "Yes" please explain below:



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21) Have you ever been the subject of a restraining order in any jurisdiction?

- Yes ☐
- No ☐

If "Yes", please explain below:

22) Has your firearms purchaser identification card ever been seized or forfeited in New Jersey or any other state?

- Yes ☐
- No ☐

If "Yes", please explain below:

23) Have any sustained findings (as specified in N.J.A.C. 13:1-11.6) been issued against you since your last law enforcement licensing period?

- Yes ☐
- No ☐

If "Yes" please explain below:



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CERTIFICATION OF LAW ENFORCEMENT OFFICER

I, _____ certify that the foregoing statements made by me are truthful and I understand that if any of the foregoing statements are knowingly false, I shall be subject to punishment.

Signature

Date



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**2025
LAW ENFORCEMENT
UNIT CERTIFICATION
Form B**

LAW ENFORCEMENT UNIT CERTIFICATION

**DIRECTIONS FOR LAW ENFORCEMENT UNIT
CERTIFICATION**

PLEASE READ THESE DIRECTIONS CAREFULLY:

Complete all required fields using a legible font and type entries **only**.

Please complete the questions in the sections below. Pursuant to N.J.S.A. 52:17B-71d and N.J.A.C. 13:1-11.1 the employing law enforcement unit is responsible for the collection, verification and maintenance of all documentation required for law enforcement licensure. Pursuant to N.J.S.A. 52:17B-71d, N.J.A.C. 13:1-11.4, and N.J.A.C. 13:1-11.5, the Chief Law Enforcement Officer of the Employing Law Enforcement is responsible for certifying that the Law Enforcement Unit conducted a background investigation that satisfies the requirements of N.J.A.C. 13:1-10.3 and N.J.A.C. 13:1-11.5 for all license renewal candidates. Using the information obtained from the candidate's background investigation please complete the questions below. In the event the candidate does not satisfy one or more of the license renewal requirements, the law enforcement unit shall disclose to the Commission the reason on the lines provided below.

SECTION 1: CANDIDATE INFORMATION

1) Candidate's Full Legal Name (Last, MI, First) :

If legal name change indicate here

2) Date of birth

**3) Candidate's
Driver's License
Number and State:**

4) Employing Law Enforcement Unit

5) Employing Law Enforcement Unit Address

6) Candidate's Title/Rank



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7) Candidate's PTC ID Number

8) The current status of the Candidate's
Law Enforcement License is (check
one)

- Active _____
- Inactive _____
- Suspended _____
- Conditional _____

9) Academy Attended by Candidate:

**SECTION 2: LAW ENFORCEMENT UNIT
REPRESENTATIVE CERTIFICATION**

CERTIFICATION OF LAW ENFORCEMENT UNIT REPRESENTATIVE

I, _____ (Chief Law Enforcement Officer or Chief Law Enforcement
Officer's Designee) of _____ (law enforcement agency) certify as follows:

1. A contemporaneous background check that satisfies the requirements of N.J.A.C. 13:1-10.3 and N.J.A.C. 13:1-11.5 was performed by this law enforcement unit in conjunction with above listed law enforcement officer's renewal application.

- Yes ☐
- No ☐

If "no" please explain.



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2. The above law enforcement license renewal candidate satisfies the requirements for Law Enforcement License Renewal set forth in N.J.S.A. 52:17B-71d and N.J.A.C. 13:1-1 to 13:1-20.1.

- Yes ☐
- No ☐

If the law enforcement officer does not satisfy the requirements for Law Enforcement License Renewal set forth in N.J.S.A. 52:17B-71d and N.J.A.C. 13:1-1 to 13:1-20.1, please state the reasons why below:

I further certify that the foregoing statements made by me are truthful and accurate. I understand that if any of the foregoing statements are knowingly false, I shall be subject to punishment, including but not limited to, adverse licensure action.

Name and Title

Date

Signature

Date



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I am unable to certify that _____ (Name of Applicant/Officer)
is of good moral character and meets the requirements for employment as a law enforcement officer in the
State of New Jersey, specifically, the Law Enforcement Licensure renewal requirements set forth in
N.J.S.A. 52:17B-71d and N.J.A.C. 13:1-1 to 13:1-20.1

Name and Title

Date

Signature

Date

Reviewed and Approved by Police Training Commission Administrator John Cunningham:

Signature

Date

THIS DOCUMENT SHALL BE RELEASED TO AUTHORIZED PERSONNEL ONLY.

This document is provided electronically for informational purposes only. Signed copies are maintained in the Police Training Commission's Office, as a confidential N.J Police Training Commission document. In the event a copy of this document is required, please contact the Police Training Commission.